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## ASSOCIATION OF UNITED CHURCH EDUCATORS

### CHECK REQUEST FORM

Date: \_\_\_\_\_

Make check payable to: \_\_\_\_\_

Mailing address: \_\_\_\_\_

Name of person making request: \_\_\_\_\_  
(in case there are questions)

E-mail address of person making request: \_\_\_\_\_

Description of payment: \_\_\_\_\_

Amount requested: \$ \_\_\_\_\_

Approved by: \_\_\_\_\_

(Authorized AUCE Board of Directors member's signature)

Expense detail	Dollar amount
Awards/Gifts	
Chairperson Travel	
Board of Directors' Meeting	
General Synod	
Advertising/Publicity	
Honorarium (specify) _____	
Web/Technology	
Office Supplies & Postage	

Mail this completed form along with receipts taped to another sheet of paper:

Mark Daniel Hakes, AUCE Treasurer  
2320 Gervais Hills Drive, Little Canada, MN 55117

Questions? E-mail Mark at [MarkDanielHakes@gmail.com](mailto:MarkDanielHakes@gmail.com)